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La Salle University

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

July 28, 1995



OPEN MEETING

Search for Director of Information Technology

The Search Committee for the Director of Information Technology has scheduled appointments for candidates for that position. These appointments are scheduled for the week beginning Monday (7/31/95) and ending Friday (8/4/95). There is an open meeting scheduled for members of the La Salle community to meet the candidates. These are scheduled from 2:00 P.M. to 3:00 P.M. each day as follows:

Monday	7/31/95	2:00 P.M. Lawrence Conference Room
Tuesday	8/1/95	2:00 P.M. Lawrence Conference Room
Wednesday	8/2/95	2:00 P.M. Olney Hall Room 103
Thursday	8/3/95	2:00 P.M. Lawrence Conference Room
Friday	8/4/95	2:00 P.M. Lawrence Conference Room

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



LA SALLE UNIVERSITY

Center for Community Learning

1900 W. Olney Ave. • Box 400
Philadelphia, Pennsylvania 19141

Attention all Faculty:

There are still a limited number of *Community Learning Grants* available for Academic Year 1995-96. If you would like to consider incorporating community service into your syllabus, please contact Rosemary Barbera in the Center for Community at ext. 1804. Your students can enhance their learning by putting theory into practice, and you can receive a \$1,500.00 stipend.



CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

INSTITUTE FOR THE ADVANCEMENT OF MATHEMATICS AND SCIENCE TEACHING

Position Available

Laboratory Technician

La Salle University's Institute for the Advancement of Mathematics and Science Teaching (IAMST) invites applications for a full-time laboratory technician to start for the Fall semester. Candidates should have a Bachelor's Degree (Master's Degree desirable), a strong interest in mathematics and science education, and should have experience in lab safety, handling of chemical and biological materials, and instrument maintenance. The successful candidate will assist in the preparation of laboratories for IAMST faculty and in the development or construction of laboratory/teaching apparatus. He or she will maintain an inventory of IAMST equipment and supplies, and will supervise maintenance and use of a van and associated materials for science programs. This position offers attractive benefits, including medical insurance, vacation, and tuition remission.

A letter of application including salary expectations, resume, and three references should be submitted to Dr. David Smith, Director of Academic Operations, IAMST, Box 302, La Salle University, 1900 West Olney Avenue, Philadelphia, PA 19141-1199. Applications must be received by August 9, 1995. AA/EOE



LA SALLE UNIVERSITY

CAREER PLANNING

PHILADELPHIA, PA 19141 • (215) 951-1075 • FAX: (215) 951-1734

Administrative Assistant I

Career Planning has an immediate full-time opening for Administrative Assistant I responsible for support to experiential education program activities, correspondence for three professional staff members, managing credential and resume referral files, appointment scheduling and interacting with visitors. The appropriate candidate will be highly organized, have well-developed communications skills, be able to work in a fast-paced environment, and handle multiple tasks simultaneously. A cooperative and courteous attitude, pleasant telephone manner, and computer skills including knowledge of wordprocessing software is essential. Previous experience in a customer service related position and ability to work independently are a plus. This position offers full benefits including tuition remission. Please submit a resume, cover letter, and salary requirements to Career Planning by **August 4, 1995**. La Salle University is an equal opportunity/affirmative action employer.



LA SALLE UNIVERSITY

SCHOOL OF NURSING

PHILADELPHIA, PA 19141 • (215) 951-1430

Position Available in School of Nursing Secretary I

Full time secretarial position requires a working knowledge of word processing in Word for Windows, ***well developed interpersonal skills and pleasant telephone manner***, and general clerical skills. High school diploma/GED required. Full benefits include tuition remission. Send resume, references and salary requirements by August 11, 1995 to Mary Ledva, Assistant Dean, School of Nursing, Box 808, 1900 West Olney Avenue, Philadelphia, PA 19141, AA/EOE.